**Constitution of the Association of Classical Japanese Arts**

Article 1 (Name) The name of the Association shall be *Ippanshadanhojin Nihondentobunka-no-kai* (English name: Association of Classical Japanese Arts).

Article 2 (Purpose) The purpose of the Association shall be to study and polish classical Japanese arts and to promote them in Japan and abroad.

Article 3 (Secretariat) The secretariat of the Association shall be located in Minato-ku, Tokyo. Matters concerning operation, administration, planning and accounting may be entrusted to persons who are not members.

Article 4 (Activities) In order to achieve the purpose of the Association, the following activities shall be carried out:

1. Holding of performance shows and distribution of images;
2. Production and distribution of videos;
3. Holding of performance tours in and outside Japan;
4. Holding of skill training and study sessions;
5. Implementation of volunteer activities;
6. Sponsorship for performances by members;
7. Provision of cooperation for, and participation in, other cultural and artistic projects, and provision of proposals thereon;
8. Provision of cooperation for students’ learning of classical arts in school education; and
9. Other activities to achieve the purpose of the Association.

Article 5 (Members) Members shall be those who deeply understand and agree with the purpose of the Association and participate in the activities of the Association in a cooperative manner.

Article 6 (Procedures for Admission, Etc.; Membership Qualification) Those who wish to be admitted to the Association shall fill in the prescribed form and submit it to the Representative Director.

1. Those who wish to be admitted to the Association shall be recommended by at least one (1) member.
2. Those who wish to withdraw from or suspend membership in the Association shall submit a written notice to the Representative Director.
3. Any person who is contrary to the purpose of the Association, who significantly degrades the credibility or honor of the Association, who is contrary to public order and morals, who lacks cooperativeness with many other members of the Association, or who is reasonably judged to interfere with the operation of the Association shall lose his/her qualification as a member when he/she is notified of his/her withdrawal by a resolution of the meeting of Managing Officers.
4. A person who loses his/her qualification shall withdraw from the Association as a matter of course.

Article 7 (Officers) The Association shall appoint the following Officers from among its members:

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| Title | Number of persons | Selection method | Main duties | Concurrent positions and term of office |
| Managing Officer | President and Representative Director | 1 | General meetings of members and meetings of Managing Officers | Supervise and represent the AssociationPlan the affairs of the meeting and execute the decisions of the meetingSupervise Managing Officers and the Secretary and the Treasurer | The term of office shall continue until the conclusion of the ordinary general meeting of members held with respect to the last business year ending within two (2) years after his/her election. **Reappointment is not prohibited.** |
| Executive Director | 1 | General meetings of members and meetings of Managing Officers | Assist the Representative Director and act for him/her in the event that the Representative Director is unable to perform his/her dutiesPlan the affairs of the meeting and execute the decisions of the meeting |
| Managing Directors | A few | General meetings of members and meetings of Managing Officers | Plan the affairs of the meeting and execute the decisions of the meeting |
| Directors | A few | General meetings of members and meetings of Managing Officers | Plan the affairs of the meeting and execute the decisions of the meeting |
| Auditors | 3 or less | General meetings of members | Audit the operation and accounting | The term of office shall continue until the conclusion of the ordinary general meeting of members held with respect to the last business year ending within four (4) years after his/her election. Reappointment is not prohibited. |
| Managers | A few | Meetings of the Board | Attend meetings of the BoardAssist Directors and execute the decisions of the meeting | Same as those for Directors |

1. If an Executive Director or a Managing Director resigns during his/her term of office due to dismissal or other reasons, the other Managing Officers may appoint a new Executive Director or Managing Director upon consultation. In such case, the term of office of the newly appointed Executive Director or Managing Director shall be the remaining term of office of the retired Executive Director or Managing Director.
2. If an Auditor resigns during his/her term of office due to dismissal or other reasons, the Auditors during their term of office shall appoint a new Auditor upon consultation. In such case, the term of office of the newly appointed Auditor shall be the remaining term of office of the retired Auditor.
3. The Secretary shall attend meetings of the Board.
4. An Executive Committee may be formed on a case-by-case basis to accomplish the activities set forth in Article 4. In such case, a person in charge may be appointed for each project.

Article 8 (Meetings) The Association shall have the following meetings:

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| Meetings | Voting right holders | Main duties | Head of meetings (Convener) | Method of convocation |
| Meetings of the Board | * Managing Officers
* Directors
 | * Resolve on matters that the meeting of Managing Officers consults about
 | Representative Director | * To be convened from time to time by the Representative Director
* An Officer may request the Representative Director to convene a meeting.
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| Meetings of Managing Officers | Managing Officers | * Execution of matters resolved by general meetings, meetings of the Board and meetings of Managing Officers
* Execution of matters stipulated in this Constitution
* Planning and operation of the Association
 | Representative Director | * To be convened from time to time by the Representative Director
* An Executive Director or Managing Director may request the Representative Director to convene a meeting.
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| Meetings of Auditors | Auditors | * Audit of operation and accounting
 | (No head will be appointed.) | * To be convened from time to time by an Auditor
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1. (Agenda and Method of Resolution of Meetings)

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| Meetings | Agenda | Method of resolution |
| Meetings of the Board | General matters | Discuss matters that the meeting of Managing Officers consults about | A resolution shall be adopted by a majority of the votes of Directors cast at a meeting where a majority of the Directors (excluding those having a special interest in the resolution) are present. Notwithstanding the foregoing, a resolution of the Board shall be deemed to have been adopted if the requirements of Article 96 of the Act on General Incorporated Associations and General Incorporated Foundations have been satisfied. |
| Meetings of Managing Officers  | Matters concerning membership qualification | * Elect Directors
* Matters concerning admission, withdrawal, suspension and qualification of members
 | A majority of the Managing Officers present |
| Meetings of Managing OfficersMeetings of Auditors | Important matters | * Election of Managing Officers
* Activity and budget plans
* Matters concerning the establishment, revision and abolition of the Constitution
* Matters to be entrusted to persons who are not members with respect to operation and planning
* Other matters, activity and budget plans as designated by the Representative Director
* Matters concerning revision and abolition of this Constitution
 | A majority of the Managing Officers present |
| General matters | * Approval of activity reports and accounts
* Matters not involving budget execution
* Approval of audit reports
* Also, matters other than important matters
* Matters concerning membership qualification
 | A majority of the Managing Officers present |
| Matters concerning audit of operation and accounting | * Discussion by Auditors
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Article 9 (Accounting) The accounting for the Association shall be as follows:

1. Revenue shall consist of business revenue, subsidies and grants, sponsorship and interest.
2. Expenses shall include business expenses, outsourcing expenses, membership fees for organizations that the Association is a member of, public relations expenses, meeting expenses, transportation and communication expenses, document and stationery expenses, entertainment expenses, condolence money, honoraria, etc. and remittance expenses.
3. Sponsorship shall be classified into the following two types: sponsorship money and sponsorship in kind (such as staffs, space or goods). Sponsorship money shall be one thousand (1,000) yen per unit. (However, the Association shall request an organization or corporation to provide at least five (5) units of sponsorship money whenever possible.)
4. In principle, sponsors shall be listed on the Association’s website.
5. The fiscal year shall commence on August 1 and end on July 31 of the following year.
6. The sponsorship money already paid shall not be refunded for any reason.
7. Detailed accounting rules shall be separately prescribed.

Article 10 (Special Accounts) An Executive Committee may be formed on a case-by-case basis to accomplish the activities set forth in Article 4. In such case, a special account may be established for each project.

Article 11 (Audits) An Officer shall respond to a request for explanations of the status of execution made by an Auditor for the purpose of audit. In addition, he/she shall present the necessary materials and books.

Article 12 (Revision and Abolition of the Constitution)

1. This Constitution may be unilaterally amended or abolished by a resolution of the meeting of Managing Officers, and the members shall consent in advance to such amendment or abolition.
2. In the event that this Constitution is amended or abolished, the secretariat of the Association shall promptly notify the members to that effect.

Supplementary Provisions

1. This Constitution is a tentative constitution established at the time of the establishment of the Association, and the first meeting of Managing Officers held more than one (1) year after the establishment of the Association shall discuss and establish the revision and abolition of this Constitution.
2. Matters not stipulated in this Constitution shall be properly handled in accordance with the Articles of Association or the Act on General Incorporated Associations and General Incorporated Foundations.
3. The fiscal year of the Association at the time of its establishment shall commence on the date of establishment and end on July 31 of the following year.
4. This Constitution shall be established on August 23, 2020 and shall come into effect on August 25, 2020.

**Detailed Accounting Rules**

Article 1 The bank account of the Association shall be opened at Japan Post Bank Co., Ltd.

Article 2 The transfer receipt and payment documents of the savings account shall be managed by the Treasurer.

Article 3 The Treasurer shall keep accounting books.

Article 4 Any withdrawal from the account shall require the permission of the Representative Director.

Article 5 If a withdrawal is made, a receipt, etc. regarding the recipient or the payment shall be issued.

Article 6 The accounting books shall be disclosed immediately upon the request of Officers.

Article 7 This account shall be used solely for the operation of the Association.

Article 8 The handling of money shall be conducted strictly and rationally.

Supplementary Provisions

1. These Rules shall be established on August 23, 2020 and shall come into effect on August 25, 2020.